



GAMING DIVISION APPLICATION FOR EMPLOYMENT

Equal Opportunity Employer

3880 S. Columbia Rd. – Grand Forks, ND 58201

Phone: (701) 335-4000 Fax: (701) 335-4004

Apply online at www.developmenthomes.org

(Please print or type clearly in ink)

Applicant Name: _____ Date: _____

Position applying for: _____

Indicate the times **you are available** to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Are you interested in Full Time, Part Time or Casual employment? ☐

☐ Full Time employment: Will work 38-40 hours each week.

☐ Part Time employment: Will not work more than 28 hours each week.

I. PERSONAL INFORMATION

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

E-mail address: _____

Are you 21 years of age or older? _____ Yes _____ No

Are you eligible to work in the United States? _____ Yes _____ No

Have you ever been employed by DHI? _____ Yes _____ No

If Yes, When? From: _____ To: _____

Please note name if it was different during employment: _____

II. EDUCATION

Vocational/ College Name	Location	Did you graduate?	Degree or Major

III. EMPLOYMENT EXPERIENCE HISTORY

List below all present and past employment, beginning with your most recent, include any job-related military service assignment and volunteer activities going back at least 10 years. **Applications must be complete for consideration. "See resume" is NOT considered complete.**

Name & Address of Company:	Dates employed:	Reason for leaving:	Supervisor:
Please note name if it was different during employment:			
Job Title:			
Summary of duties:			
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No Phone Number:			

Name & Address of Company:	Dates employed:	Reason for leaving:	Supervisor:
Please note name if it was different during employment:			
Job Title:			
Summary of duties:			
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No Phone Number:			

Name & Address of Company:	Dates employed:	Reason for leaving:	Supervisor:
Please note name if it was different during employment:			
Job Title:			
Summary of duties:			
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No Phone Number:			

Name & Address of Company:	Dates employed:	Reason for leaving:	Supervisor:
Please note name if it was different during employment:			
Job Title:			
Summary of duties:			
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No Phone Number:			

Work or personal experience related to the position for which you are applying for:

IV. **BACKGROUND CHECKS AND REGISTRY INFORMATION**

Have you **EVER** been convicted of a misdemeanor or felony crime? _____ Yes _____ No

If yes, give date(s), offense(s), and disposition. Conviction does not necessarily disqualify you from employment.

- Applicants will be screened for criminal convictions and sanctions through the North Dakota Office of Attorney General.
- If you are hired, continued employment is conditional, pending final results of criminal background checks and in accordance with North Dakota Employment-at-Will statute, employment/reference checks, motor vehicle driving record check (if required for position) and credit check (if required for position).

Referral Source: How did you learn about Development Homes, Inc.?

- ☐ Development Homes Web Site
- ☐ UND Dakota Student
- ☐ Jobs HQ Web Site
- ☐ Job Services – ND
- ☐ Newspaper
- ☐ UND Calendar
- ☐ TV Ad
- ☐ Radio
- ☐ Employee: Name of DHI employee: _____
- ☐ Other (Please list source): _____

V. **REFERENCES**

(List three professional references that you have known for at least 1 year. Complete all sections.)

1. Name: _____ Phone Number: _____
 Company Name: _____
 Street Address: _____
 City: _____ State: _____ Zip: _____
 Relationship: _____

2. Name: _____ Phone Number: _____
Company Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Relationship: _____
3. Name: _____ Phone Number: _____
Company Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Relationship: _____

APPLICANT'S STATEMENT

I understand that the employer follows an "employment at will" policy, in that I or the employer, may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this "employment at will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief operating officer of this organization. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial of employment.

I understand this application will be active for a period 60 days; after that time, if I wish to be considered for employment, I must submit a new application. I understand that the employer will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named herein, except my current employer if so noted, to provide any information requested regarding educational background, work experience, achievements, wage history, performance, attendance, personal history, character, personality, disciplinary information, and reason for separation from former employment. I also hereby release Development Homes, Inc, from all liability for damages or claims which may arise or result from any reference information gathered pursuant to this authorization.

I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Your Signature: _____ Date: _____